

COMING OF AGE: THE 1968 GENERATION INCOMING CONDITION REPORT FORM (ICRF)

Please check the condition of all exhibit materials as you open up the crates and begin to install the exhibit. Please leave your original form in this manual for the next venue to review as a reference. Please complete ALL FOUR (4) PAGES of this form within 48 hours of de-installing and packing the exhibit, and email or mail a copy to:

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345 Kellogg Boulevard West
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651-259-3052 (phone)
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Name of Host Venue:			
Host Venue Address:			
Name & Title of Host Venue Contact Person:			
Signature of Host Venue Contact Person:			
Phone #:		Date ICRF Filled Out:	
Date Exhibit Received:			

Place the hard copy in the red folder

EXHIBIT RECEIPT CHECKLIST				
ITEM RECEIVED (CIRCLE ONE)	ITEM CONDITION			
	Received	In Good Repair	Dirty	Damaged
CRATE – COA #1 (HARDWARE CRATE)	Y – or – N	Y – or – N	Y – or – N	Y – or – N
CRATE – COA #2 (RETRACTABLE GRAPHICS CUBE)	Y – or – N	Y – or – N	Y – or – N	Y – or – N
CRATE – COA #3 (1968 MEMORIES “1”, “9” & LABELS)	Y – or – N	Y – or – N	Y – or – N	Y – or – N
CRATE – COA #4 (1968 MEMORIES “6” & “8”)	Y – or – N	Y – or – N	Y – or – N	Y – or – N
CRATE – COA #5 (1968 RECORD ALBUM FLIP)	Y – or – N	Y – or – N	Y – or – N	Y – or – N
CASEWORK – VIDEO MONITOR/KIOSK PACKING BLANKETS & STRAPS	Y – or – N	Y – or – N	Y – or – N	Y – or – N
ACCESSORIES/TOOL BAG (PACKED IN COA #1)	Y – or – N	Y – or – N	Y – or – N	Y – or – N
FOUR (4) FOUR-WHEEL FURNITURE DOLLIES	Y – or – N	Y – or – N	Y – or – N	Y – or – N
COMMENTS RECEIPT OF EXHIBIT:				

ASSEMBLED EXHIBIT CHECKLIST				
ITEM RECEIVED (CIRCLE ONE)	ITEM CONDITION			
	In Good Repair	Dirty	Damaged	Parts Missing
<i>"COMING OF AGE: THE 1968 GENERATION"</i> RETRACTABLE GRAPHIC UNIT	Y – or – N	Y – or – N	Y – or – N	Y – or – N
<i>"GLIMPSES INTO EVERYDAY LIFE"</i> RETRACTABLE GRAPHIC UNIT	Y – or – N	Y – or – N	Y – or – N	Y – or – N
<i>"DRESS CODES TO SELF-EXPRESSION"</i> RETRACTABLE GRAPHIC UNIT	Y – or – N	Y – or – N	Y – or – N	Y – or – N
<i>"UPHEAVAL AND CHANGE"</i> RETRACTABLE GRAPHIC UNIT	Y – or – N	Y – or – N	Y – or – N	Y – or – N
<i>"THAT 60s SOUND"</i> RETRACTABLE GRAPHIC UNIT	Y – or – N	Y – or – N	Y – or – N	Y – or – N
<i>"THE WAR IN VIETNAM"</i> RETRACTABLE GRAPHIC UNIT	Y – or – N	Y – or – N	Y – or – N	Y – or – N
<i>"1968 MEMORIES INTERACTIVE"</i> "1", "9", "6", & "8"	Y – or – N	Y – or – N	Y – or – N	Y – or – N
<i>"1968 MEMORIES INTERACTIVE"</i> LABEL, PENCILS, PENCIL CONTAINER, & PAPERS	Y – or – N	Y – or – N	Y – or – N	Y – or – N
<i>"1968 RECORD ALBUM FLIP"</i> INTERACTIVE FLIP UNIT	Y – or – N	Y – or – N	Y – or – N	Y – or – N
VIDEO MONITOR/KIOSK UNIT	Y – or – N	Y – or – N	Y – or – N	Y – or – N

ASSEMBLED EXHIBIT CHECKLIST	
COMMENTS EXHIBIT INSTALLATION	

ASSEMBLED EXHIBIT CHECKLIST (continued)

**COMMENTS EXHIBIT
INSTALLATION**